

2018-2019 Budget Presentation

“An Estimate of costs, revenues and resources over a specified period reflecting a reading of future financial conditions and goals”



2018 -2019 Budget Presentation Agenda

- 2018-2019 Highlights
- Financial Summary
- Capital Projects
- College Reserves
- Productivity Initiatives
- Summary
- Question And Answer



2018 -2019 Budget Presentation Highlights

- State Operating Core Budget of \$ 70.2 M (\$1.2M Higher than 2017/18)

- Labor Cost (Excluding Benefits)	\$57.0 M
- Non Labor Cost	13.2 M

- Budgeted Staffing Levels

- Faculty	348
- Staff	<u>197</u>
- Academic Affairs	545
- Admin & Finance	236
- EMSA	184
- Advancement	19
- College Communications	<u>16</u>
- Sub Total	463
Total	1008



2018 -2019 Budget Presentation Highlights

- Investment Fund maintained at \$ 0.5M
- Alterations Budget maintained at \$ 90 K
- Enrollment of 8290 relatively flat year over year
- State Funded salary increases managed through college reserves
- Income Fund Reimbursable (IFR) and State University Tuition Reimbursable (SUTRA) revenue forecasted at \$23 M consistent with prior year
- Residential Life and Brockport Auxiliary Service Corporation budgets in line with projected enrollments
- Federal and State Student Financial Aid of \$25 M slightly higher than prior year
- Year End Reserve Balance of \$ 13.3 M within “acceptable range”

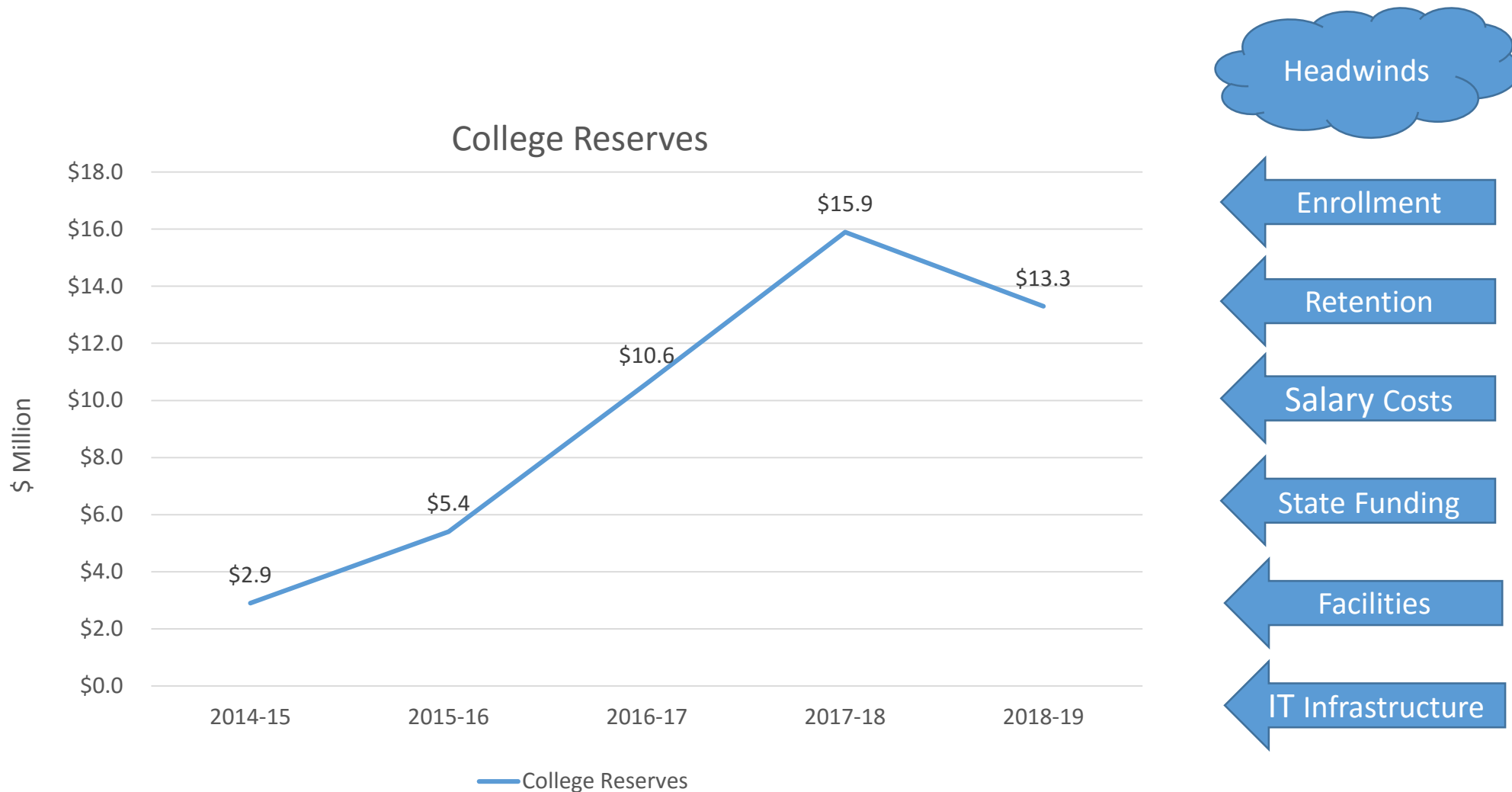


2018 -2019 Budget Presentation

1 Summary – Sources of Funds \$M

	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Enrollment	8106	8161	8243	8312	8290
State Operating (Core) Budget	65.3	66.3	66.9	68.7	70.2
University Wide Programs	2.2	2.4	2.5	2.8	2.2
General Income Fund Reimbursable (IFR) & State University Tuition Reimbursable Account (SUTRA)	22.4	24.3	23.2	22.8	23.0
Dormitory Income Fund Reimbursable (DIFR)	18.3	19.6	19.4	17.8	20.6
Brockport Auxiliary Services Corporation	15.3	16.1	16.5	16.8	16.6
Research Foundation Unrestricted	0.3	0.3	0.4	0.4	0.4
Research Foundation Grants Direct Costs	4.0	4.0	4.8	4.5	4.5
Federal College Work Study Program	0.7	0.7	0.7	0.7	0.7
Other Federal and State Student Financial Aid	20.9	22.0	22.4	23.9	25.0
Non Appropriated State Support – Campus Fringe Benefits	33.0	32.2	34.1	35.5	37.5
Total Funds \$ M	\$182.4	\$ 187.9	\$190.9	\$193.9	\$200.7

2018-2019 Budget College Reserves



Productivity Initiatives Required To Mitigate Headwinds



2018 -2019 Budget Presentation

Capital Projects

ID	Task Name		Duration	Start	Finish	Qtr 2	Qtr 3	Qtr 4	2019	2020	2021	2022									
						Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	PROJECTS IN CONSTRUCTION																				
2																					
3	021011 Allen exterior + HVAC (DS)	\$8.7M	480 days	Mon 8/6/18	Fri 6/5/20																
4	construction		480 days	Mon 8/6/18	Fri 6/5/20																
5																					
6	021012 Replace backup generators (KW)	\$3.8M	200 days	Mon 12/10/18	Fri 9/13/19																
7	construction		200 days	Mon 12/10/18	Fri 9/13/19																
8																					
9	NYPA 7 energy conservation (KW)	\$3.5M	225 days	Mon 2/11/19	Fri 12/20/19																
10	mechanical construction		200 days	Mon 2/11/19	Fri 11/15/19																
11	electrical construction		200 days	Mon 3/18/19	Fri 12/20/19																
12																					
13																					
14	PROJECTS BIDDING/CONTRACTING																				
15																					
16	Repair Masonry at Briggs Hall (GM)	\$0.9M	155 days	Mon 1/7/19	Fri 8/9/19																
17	bidding/contracting		76 days	Mon 1/7/19	Mon 4/22/19																
18	construction		60 days	Mon 5/20/19	Fri 8/9/19																
19																					
20	Replace Interior Doors at Bramley (GM)	\$1.2M	155 days	Mon 1/7/19	Fri 8/9/19																
21	bidding/contracting		76 days	Mon 1/7/19	Mon 4/22/19																
22	construction		60 days	Mon 5/20/19	Fri 8/9/19																
23																					
24																					
25	PROJECTS IN DESIGN																				
26																					
27	N. Campus Infrastructure phase 2 (WM)	\$26.8M	1050 days	Mon 7/16/18	Fri 7/22/22																
28	design - zones A & B (SUCF + C&S)		620 days	Mon 7/16/18	Fri 11/27/20																
29	bid/contract - zone A / Residence Dr.		75 days	Mon 12/2/19	Fri 3/13/20																
30	construction - zone A		320 days	Fri 5/1/20	Thu 7/22/21																
31	bid/contract - zone B / Ped. Mall west		75 days	Tue 12/1/20	Mon 3/15/21																
32	construction - zone B		320 days	Mon 5/3/21	Fri 7/22/22																
33																					
34	Upgrade fire detection for CO (WM + GM)	TBD	410 days	Mon 1/14/19	Fri 8/7/20																
35	design (campus + M/E Engrg.)		150 days	Mon 1/14/19	Fri 8/9/19																
36	bidding/contracting		76 days	Mon 8/19/19	Mon 12/2/19																
37	construction		150 days	Mon 1/13/20	Fri 8/7/20																
38																					

Project: major projects 2-2019
Date: Wed 2/13/19

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

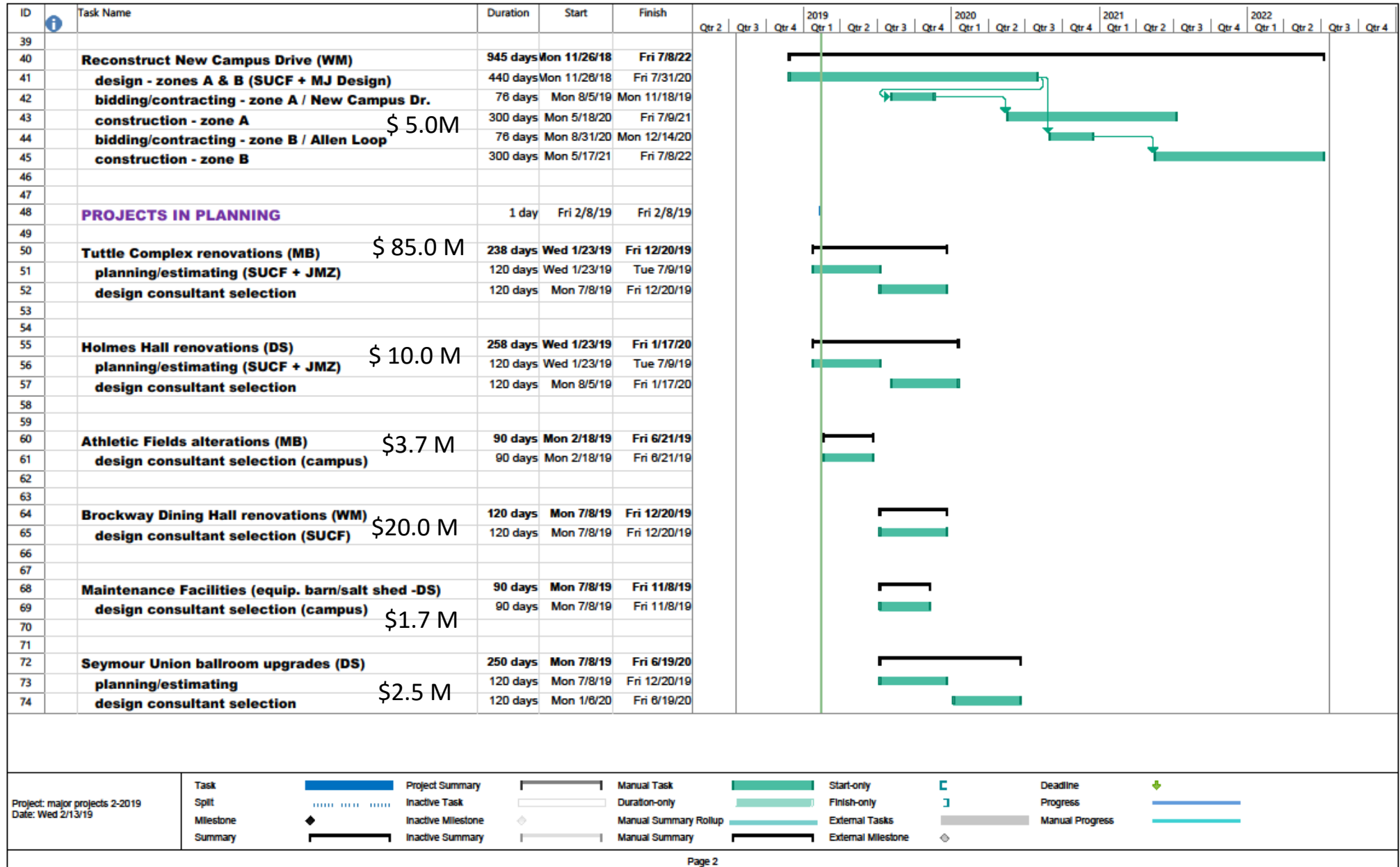
Manual Progress

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Page 1

2018 -2019 Budget Presentation

Capital Projects



2018-2019 Budget Presentation

Productivity Initiatives



2018 -2019 Productivity Initiatives

Managed Print Services

- Managed Print Services
 - SUNY Wide Program
 - Rochester based Consulting Firm PHAROS will be conducting a SUNY wide assessment
 - RFP Being Built
 - Brockport has approximately 700 desktop and 300 Networked Printers
 - Quarterly print volume of 1.7 M pages

1.0 M Faculty and Staff

0.7 M Students

Opportunity to reduce print volume and implement a cost effective and environmentally friendly solution !

Core Team : Mark Stacy, Stephen Cook , Tanasee Conner, Jim Wall



2018 -2019 Productivity Initiatives

E- Procurement

- E- Procurement
 - Framework for optimizing SUNY Procurement
 - Automated Workflow and Improved Compliance
 - Increased focus on Strategic versus Transactional activities
 - Currently 64 % of activities are transactional
 - Ability to capture spend data by commodity and aggregate demand
 - Brockport addressable spend is approximately \$ 7.7 M
 - Low range of savings 5 % or \$0.4 M
 - High range of savings 15% or \$ 1.2 M
 - E-Procurement typically saves 20% to 30% of administrative costs
 - Onboarding meetings for Brockport to begin February 25th

Core Team : Mark Stacy, Wendy Vergamini



2018 -2019 Productivity Initiatives

Space Utilization

- Hourly Utilization (JMZ Study)
 - On average, classrooms at SUNY Brockport were in use 20 hours out of the 40-hour study week. This falls short of the 30-hour SUNY hourly use target.
 - Class Labs were in use, on average, for 13.5 hours during the study week. The SUNY target is 24 hours. There was hourly capacity to hold additional course meetings in classrooms and labs
- Seat Utilization (JMZ Study)
 - Classrooms were filled to 56.4 percent of capacity, on average, during the study week. This falls short of the 67 percent targeted seat fill. Class labs were 59.6 percent full, on average. The target lab seat fill is 80 percent.
- Overall aggregate target efficiency is 47%
- Presentation by Consultant scheduled for future JPBC Meeting

Opportunity to improve utilization of current facilities and optimize desired locations

Space Utilization Team to be formed in March 2019



2018 -2019 Productivity Initiatives

Energy Saving Programs

- Energy Saving Programs
 - SUNY Brockport has been awarded a grant of up to \$400,000 from the New York State Energy Research and Development Authority (NYSERDA) for an Energy Management, Operations and Maintenance Training Program
 - Training focuses on the utilization of “data driven management tools” and analytics to manage and minimize our buildings energy cost
 - 19 staff members trained to date
 - Brockport energy bill approximately \$ 2.7 M per year (70% Natural Gas, 30% Electric)
 - Projects being developed that will reduce our energy costs by 15% to 20%
 - Open Energy Manager position currently being recruited

Core Team: Mike Simpson and Plant Engineers



2018 -2019 Productivity Initiatives Vehicle Fleet

- Vehicle Fleet
 - Study underway to assess current athletic, academic and administrative needs
 - Data collection in process to determine annual costs of current vehicle fleet
- Current Inventory and Usage
 - Ten cars that in 17/18 were rented for 768 days
 - Two SUV/Mini van's that in 17/18 were rented for 87 days
 - Two 15 Passenger Chevy Vans that in 17/18 were rented for 238 days
- New additions to fleet that will be used primarily for Athletics
 - Two 15 Passenger Chevy Vans (Being Delivered)
 - One 7 passenger Dodge Caravan (Has been delivered)
- Benchmarking with other campuses to understand benefits of alternative approaches
- Study and recommendations to be completed April/May 2019

Core Team : Larry Brien, Other members TBD



2018 - 2019 Budget Presentation

- **Summary**

- Currently on track to achieve 2018-2019 financial objectives
- Campus wide support on productivity initiatives required to fund future investments and to maintain adequate reserve balances
- Opportunity to reduce future annual Non-Labor spend run rate by \$ 1M to \$ 2M
 - Managed Print Services
 - E Procurement
 - Space Utilization
 - Energy Saving Programs
 - Vehicle Fleet



2018 -2019 Budget Presentation

Question And Answer

