

CIVIC ENGAGEMENT TIME SHEET

Office of Student Conduct The College at Brockport

Student Information	Placement Information			
Name:	Site:			
Address:	Address:			
Phone #:	Phone #:			
Hours Required:	Supervisor:			
Date Assigned:	Email:			
Due Date:				
STUDENT: In accordance with the decision you received, please contact the Office of Student Conduct to schedule a meeting to determine the site at which you will complete your civic engagement hours by the deadline indicated above. When your hours are complete, you MUST have your site supervisor sign this form. It is YOUR RESPONSIBILITY to return this form to Student Conduct in Thompson Hall's Office of Residential Life/Learning Communities by the deadline indicated above. You must complete a refection paper of your experience and turn this in at the same time. Failure to comply with this sanction as outlined on this form may result in additional charges being filed against you. I have read the above instructions and agree to comply with them.				
Student's Signature:	Date:			
TO BE COMPLETED BY SITE SUPERVISOR: I,, verify the with our site.	at the above student has completed a total of hours			
Site Supervisor's Signature:	Date:			
HOURS WORKED				

DATE	IN	OUT	#HOURS

DATE	IN	OUT	#HOURS