



**THE COLLEGE AT BROCKPORT  
 OFFICE OF PROCUREMENT & PAYMENT SERVICES**

**VENDOR BID LIST APPLICATION**

**In order to be placed on The College at Brockport’s list of vendors to be considered for formal bidding opportunities, please complete this form and follow the instructions at the bottom. Please note that returning this completed form is a requirement to be on the bid list. This form expires three (3) years from the date of submission. Vendor must track expiration and resubmit information upon expiration to remain on file.**

Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel. #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_ Federal ID # \_\_\_\_\_

NYS Certified Minority-owned business?	___ Yes	___ No
NYS Certified Woman-owned business?	___ Yes	___ No
NYS Certified Service-Disabled Veteran-owned business?	___ Yes	___ No
Do you accept VISA?	___ Yes	___ No

**Please circle the commodity(s) which best describe your services from the attached commodity list.**

*Return this completed form with any applicable catalogs or line cards to:*

The College at Brockport  
 Attn: Pam Powell  
 Procurement & Payment Services  
 350 New Campus Drive  
 Brockport NY 14420  
 Fax # (585) 395-5885; Email: ppowell@brockport.edu

# THE COLLEGE AT BROCKPORT COMMODITY LIST

**It is the vendor's responsibility to complete this application in full. Please remember to circle the commodity(s) which best describes your services. Circle as many as apply.**

Academic services	HVAC supplies & services	Painting supplies
Advertising & marketing services	Interpreting services	Painting services
Appliances	IT hardware	Plumbing supplies & services
Architectural design & engineering	Janitorial services	Printing
Asbestos abatement & other environmental services	Laboratory equipment & supplies	Professional services & training
Athletic equipment & supplies	Laboratory gas & cylinder rentals	Promotional & awards
Athletic services	Library books/multimedia, equipment & supplies	Recycling
Audio-visual equipment, supplies & services	Material handling	Rentals
Building materials	Mailroom equipment & supplies	Safety equipment & supplies
Carpet/vinyl flooring product & install	Medical equipment, supplies & pharmaceuticals	Security equipment & supplies
Code/regulation compliance	Medical equipment/lab equipment, calibration & repair services	Security services
Construction contractors	Moving & storage services	Signage
Data storage equipment & services	OCR equipment/forms	Software
Drapes, blinds, fabric awnings	Office equipment	Technology consultants
Electrical supplies	Office equipment maintenance services	Telecommunication equipment
Electrical services	Office supplies	Telecommunication services
Electronic components	Office services (shredding, bulk mailing, copy services, scanning, laminating, courier & inside gardening services)	Temporary personnel services
Financing, leasing, legal, real estate, insurance, trade marking		Theatre
Flags, banner & displays		Tools
Furniture		Transportation
Grounds equipment & supplies		Vehicles & supplies
Grounds maintenance		Waste removal
		Web design services