

**Joint Planning and Budgeting Committee
Meeting Minutes
Thursday, March 29, 2018
8:30 – 10:30 a.m., 220 Seymour**

ATTENDEES:

Voting Members

Joy Bhadury
Davida Bloom
Steven Breslawski
Frances Dearing
Scott Haines
Tom Hernandez
Shanelle Hodge
Debbie Jacob
Josh Johannes
Sara Kelly
Kadathur Lakshmanan
Teresa Major
Jose Maliekal
Brad Menear
Dave Mihalyov
Chantelle Nasri
Summer Reiner
Kathryn Wilson

Non-Voting Members

Denise Copelton: Co-Chair
Crystal Hallenbeck
Kathleen Peterson
Karen Riotto
Melissa Wight

Guests

Libby Caruso
Elizabeth Heavey
Rey Sia

REGRETS:

Voting Members

Mike Andriatch
Jim Haynes
Cherise Oakley
Sandeep Singh

Non-Voting Members

President Macpherson
Lou Spiro: Co-Chair

The meeting was called to order at 8:31 a.m.

Approval of February 15, 2018 and March 1, 2018 Minutes

- Dr. Copelton asked the committee to review the minutes from the February 15, 2018 meeting. With no corrections, Dr. Breslawski motioned the minutes to be

approved, Dr. Lakshmanan seconded the motion, and all were in favor so the minutes were approved.

- Dr. Copelton asked the committee to review the minutes from the March 1, 2018 meeting. With no corrections, Dr. Breslawski motioned the minutes to be approved, Mr. Menear seconded the motion, and all were in favor so the minutes were approved.

Announcements from the Co-Chairs

Dr. Copelton made the following announcements:

- Frances Dearing was welcomed as a new committee member.
- Recent emails from Dr. Copelton regarding committee members term agreements is to ensure we have staggering terms. Some committee members agreed to two-year terms, so early next spring we will be looking at replacements and determining ways to make sure we have staggering terms. This is to safeguard against replenishing many committee members at once.
- The listing of the members of the subcommittees that report to JPB is being finalized and will be placed on Blackboard for review.

Campus Based Fee Committee

Note: The materials regarding the Fall 2018 Course Fee Requests and the Voluntary Medicine Charge proposal are available on Blackboard.

Ms. Riotto and Dr. Peterson presented the endorsement results from the Campus-Based Fee Committee regarding the Fall 2018 Course Fee Requests. Members agreed to proceed with a vote to endorse the Fall 2018 Course Fee Requests. The following are the voting results of the present voting members:

Endorse – 17

Not Endorse – 0

Abstain – 0

Ms. Riotto and Ms. Caruso brought forth the proposal for the Voluntary Medicine Charge. Members agreed to proceed with a vote to endorse the implementation of the Voluntary Medicine Charge. The following are the voting results of the present voting members:

Endorse – 15

Not Endorse – 0

Abstain – 0

Investment Funds

Note: The report regarding the results of the review of the Investment Fund proposals is available on Blackboard.

Dr. Sia presented the results from the Investment Fund Review Committee's evaluation of the proposals for the Investment Fund for Core Needs (IFCN) and Investment Fund for the Future (IF²). After committee members discussed the results, it was decided to make the following amendments to the report:

- Recommend that there should not be a one-year time limit on the unencumbered funds that the committee would like to be utilized for the technology-assisted classroom.
- The use of any of the funds for vehicles for the fleet would have to be in addition to whatever is already planned for replenishment of the fleet.

Members agreed to proceed to vote on the endorsement of the Investment Fund Review Committee's report with the discussed amendments. The following are the voting results of the present voting members:

Endorse – 16

Not Endorse – 0

Abstain – 0

Other Items from the Committee

None at this time.

Action Items

- Suggestions on updates to next year's Investment Fund application should be sent to Dr. Copelton.

The meeting was adjourned at 9:54 a.m.

Next Meeting: April 5, 2018, 8:30 – 10:30 a.m.

DC/mw