

The College at Brockport Spill Report Form

ALL SPILLS need to be reported to EHS immediately

fax number (585) 395-2502

For questions, please call Sarah Klein at 395-2495 (cell: 509-1917) or Dave Turkow at 395-2005 (cell: 509-1918)

Incident date:	Incident time:
Weather conditions:	**Date reported to EHS:
Person who discovered spill:	Supervisor of that person:
Location of spill [include street address & description (i.e., garage, lab, outside)]:	
Type of material spilled (i.e. waste oil, gasoline, diesel, kitchen grease, etc.):	
Approximate amount of spilled material:	
Did spill impact environment (air, water, soil)?	
Has spill entered drains, catch basins, water (i.e., canal) or roadway, if so which and in what quantity?	
Cause and source of spill?	
Any property damage, if so provide details?	
Any personal injuries, if so provide details?	
Was evacuation necessary, if so provide details?	
Complete description of incident (facts only):	
Actions taken (i.e., quantity recovered, material containerized, etc.):	
Measures to prevent other occurrences:	

For EHS Department Use Only

Fire	yes / no	
Hazmat	yes / no	
NYS DEC	yes / no	
US EPA	yes / no	
National Response Center	yes / no	
Media Interests	yes / no	
Coast Guard	yes / no	
Others: _____		

****EHS Department personnel will assess each spill and determine appropriate notifications. Any spill of 5 gallons must be reported to EHS. Any spill that reaches water or porous surfaces (soil) must be reported to EHS. Any question about the spill – report to EHS.**

Report taken by:	Report reviewed by:	Date: