



Unit/Office 2014-2015 Goals & Assessment Plan 2014-2015 Closing the Loop Summary 2015-2016 Goals & Assessment Plan	Unit: Office for Students with Disabilities Coordinator: Sherri Micheli
<p><i>The</i> Office for Students with Disabilities (OSD) shares in the College’s and Division of Enrollment Management & Student Affairs’ commitment to student success, by assisting in providing equal access to educational opportunity and guarding against discrimination for students with disabilities.</p> <p><i>Through</i> cooperative partnerships with students, faculty, and staff, the OSD endeavors to promote students’ independence and to ensure recognition of their abilities, not disabilities.</p> <p><i>OSD</i> is committed to assisting the College in creating an accessible College Community, where students with disabilities have an equal opportunity to fully participate in all aspects of the educational environment.</p>	

2014-2015 Assessment Plan

This section summarizes the unit plans for progress toward strategic goals.

Strategic Plan Construct	Divisional Priority/Objective(s)	Unit Goal	Assessment Objective	Assessment Results	Resources Used	Outcome/Status
Co-curricular & Support Services	Technology Process/Improvement; Diversity & Inclusiveness	Increase in student usage of technology (equipment and apps).	Continued monitoring number of students signing out/utilizing assistive technology to assist with note taking purposes.	There was a 50% increase in the number of students signing out assistive technology compared to the previous year.	Collaboration with NYSDSC (New York State Disability Services Council), Brockport users group/Motek Pat Maxwell from Library.	We would like to continue to see an increase in the number of student utilizing assistive technology. OSD also has two new handouts available in our office and on our website for note taking and memory aid apps (please see attached).
Co-curricular & Support Services	Retention of Students	Increase confidence in managing academic responsibilities via a field experience focused on attending to the needs of first year students with ASD (Autism Spectrum Disorder).	Measured GPA and Retention of students participating in this program.	100% of these student successfully completed courses in both the Fall and Spring semester and we have retained all program participants.	Sherill Anderson & Marcy Esler (Student Retention)	OSD and Retention will continue with this collaboration into the next school year. OSD has also developed a new internship program to further address the needs to students with executive functioning difficulties.

Creating a Culture of Evidence & Continuous Improvement

The College at Brockport is committed to improving program effectiveness and the quality of the student experience through assessment data. The use of assessment data will contribute to the culture of evidence within each unit and the overall campus community. This section allows units to report administrative assessment data that might not necessarily be tied to a specific goal, but illustrates program or unit effectiveness.

Assessment Objective	KPIs/Benchmark	Outcome/Results	Analysis
The amount of assistive technology that was signed out by OSD students to assist with note taking	Data collected over several years through our equipment loan program	We continue to see a significant rise in the amount of assistive technology that is signed out from year to year. For the 2012-2013 school year 6 pieces of equipment were signed out, followed by 13 pieces for the 2013-2014 school year, and 19 pieces of assistive technology for the 2014-2015 school year	Students are becoming more aware of assistive technology and more comfortable utilizing it. We will continue to promote our equipment loan program to both new and continuing students.

2014-2015 Closing the Loop Summary Report

The following report outlines the assessment tools used and data compiled in regard to **no more than three** unit/office goals from 2014-2015. It will also highlight the proposed action items and recommendations for the next year. Please note that this information will be included in the EMSA Briefing Book.

2014-2015 Goal: Increase student awareness and utilization of assistive technology

Tool Used: (Maintained a tracking spreadsheet for our equipment loan program)

Data/Results: OSD continues to see an increase in the number of students that utilize assistive technology.

Summary/Conclusions: The continued efforts of OSD to make students aware of this technology has been recognized further empowering students to be more independent with accommodations.

Recommendations/Action Items for next year: Continue to make this equipment/resources available to new and continuing students, advertise what is available by posting information in our office and on our website. Use the new student support interns to enhance available resources.

Methods for disseminating results:

Sentence to be included in EMSA Briefing Book: The equipment loan program within the Office for Students with Disabilities empowers students to take a proactive approach in fostering independence.

2015-2016 Assessment Plan

This section summarizes the unit's future plans for progress toward strategic goals.

Strategic Plan Construct	Divisional Priority/ Objective(s)	Unit Goal	Assessment Objective	Assessment Measures	Resources Needed	Action Plan	Person(s) Responsible
Co-curricular & Support Programs	Retention of Students; Diversity & Inclusiveness	Assist students with executive functioning difficulties through participation in weekly meetings with an OSD graduate or undergraduate intern.	We will measure how many students enroll in the program for the Fall 2015 and Fall 2016 semester. We will also monitor if this program helps the students maintain good academic standing.	We will look to see if students maintain a GPA above 2.0 and if we retain them to next semester.	Space for weekly meetings, student interns, professional staff support, professional development opportunities.	The program will start at the beginning of the Fall 2015 semester with the interns being assigned particular students. All participating students will have weekly meetings with his/her support specialist to assist students struggling with executive functioning capabilities.	S. Micheli & K. Johnson
Learning Environment & Quality of Place	Recruitment Strategies; Diversity & Inclusiveness	To have a more user friendly webpage that encompasses more information and resources for current and prospective OSD students.	We will measure the number of new resources added to the Student Resource section of the OSD website.	We will track the number of new informational pieces added to enhance the website; work collaboratively with Marketing; also survey students to see if the website affected their decision to come to Brockport, or if they use it as a place to obtain resources.	Collaboration from Marketing; survey materials; possible collaboration with other office (i.e. Education).	Regular meetings throughout the school year with marketing; survey information will be sent out to all new/returning students and made available in our office.	S. Micheli & K. Johnson

Learning Environment & Quality of Place	Diversity & Inclusiveness	Complete Administrative Unit Review for OSD.	Assess efficiency and effectiveness of OSD.	SWOT sessions with OSD Advisory Board and registered OSD students.	Collaboration with Accountability and Assessment Office.	This will be a year-long project for the 2015-2016 school year: May 2015 – Meeting with Accountability and Assessment Office. August 2015 – SWOT session with OSD Advisory Board Members. Fall 2015 – SWOT session with registered students. All documents will be completed by April 2016.	S. Micheli & K. Johnson
---	---------------------------	--	---	--	--	---	-------------------------

Points of Pride & Accomplishments

This section allows for you to identify points of pride and accomplishments throughout the 2014-2015 year. These points of pride may align with The College at Brockport's Strategic Plans Constructs (Academic Quality & Engagement, Co-curricular & Support Programs, Learning Environment & Quality of Place, Culture of Philanthropy & Alumni Connectedness), College Priorities, College Goals; Divisional Priorities; and Unit Goals. Also, note if the point of pride aligns with a unit goal.

Point of Pride/Accomplishment (include data/results as applicable)	Applicable Strategic Construct/ College Priority/College Goal/ Divisional Priority/Unit Goal	Additional Notes
Collaborated with Undergraduate Admissions to recruit students with disabilities.	Co-curricular & Support Programs; Enrichment Program to promote engagement with the institution; Recruitment strategies; OSD/Admissions Unit goal – increase student enrollment and make students aware of accommodations at Brockport	Traveled to the Gow School in Buffalo with Admissions for a recruitment event
Collaborated with Marketing department here on campus to update and enhance our student guidelines brochure, faculty brochure, and OSD display board.	Learning Environment & Quality of Place; Diversity & Inclusiveness/ Recruitment Strategies; Community Building & Collaboration; Increase enrollment	
Developed a new internship program for students with executive functioning difficulties.	Co-curricular & Support Programs; Enrichment Program to Support Student Development; Retention of Students and Diversity & Inclusiveness; Leadership opportunity for hired interns	Please see attached job description
Collaborated with the Faculty Learning Community on Disabilities to have a student panel at the annual Teaching and Learning Day. The student panel was representative of a variety of disabilities and gave professors the chance	Academic Quality & Engagement; Enrichment Program to promote	

to hear about their experiences and ask questions about support/assistance in the classroom.	engagement in learning; Community Building & Collaboration and Diversity & Inclusiveness	
CELT presentation on Supporting Students with Autism Spectrum Disorder	Academic Quality & Engagement; Enrichment Program to promote engagement with the institution; Community Building & Collaboration and Diversity & Inclusiveness	