



Unit End of Year Report

Report includes:

- 2015-2016 Annual Goals
- 2015-2016 Assessment Plan
- Key Performance Indicators
- 2015-2016 Points of Pride
- 2016-2017 Annual Goals
- 2016-2017 Assessment Plan

Unit: New York State University Police

Director: Edward A. Giblin, Chief of University Police

Unit Mission

The Department of University Police is committed to providing a safe and secure campus environment for all students, staff, faculty and visitors. With emphasis on crime prevention and deterrence, personal safety education and service to the college community, we continually strive to improve our performance and work together in mutual respect.

Alignment with College Mission

University Police personnel work to ensure that the College's mission of education, service, and community engagement can be accomplished in a campus environment that is safe and welcoming for students, staff and visitors. University Police priorities of service, enforcement, and education support the overarching College mission by providing a safe community in which to study, work, and play.

Unit Functions and Services

University Police provides general law enforcement patrol and investigative services to the campus community in addition to offering educational sessions for personal safety and crime prevention through the Community Policing program. Additionally, University Police oversees the campus emergency management function and works in partnership with the Brockport Village Police Department and Monroe County Sheriff's Office to serve off-campus and commuter students, visitors, and staff.

SECTION ONE: 2015-2016 UNIT ANNUAL GOALS

Unit Annual Goals	Outcome/Status
Create a plan to register transfer students to SUNY NY-ALERT	Complete
Complete the New York State Department of Criminal Justice Services Accreditation process	In progress
Create a computer replacement schedule for patrol cars	Complete.
Host two (2) tabletop exercises to practice emergency preparedness	Partially complete

Unit Goal		College Mission Alignment
Create a plan to register transfer students in SUNY NY-ALERT		
Outcomes and Criteria	Data Sources and Methods	Assessment Data
-number of enrollees will remain above 8000 -rate of contact will be close to 100% when system is activated	-Statistical reports from the SUNY NY-ALERT tests conducted each semester -Contact rate	- Fall 2015 semester, 9097 of 9113 registered users were contacted (99.82%) -Spring 2016 semester, 8819 of 8834 registered users were contacted (99.83%)

Resources Used:

This goal was accomplished by aggressively marketing the opt-in participation in SUNY NY-ALERT with transfer students, other incoming freshman students, and faculty/staff; human resources only were required with no financial or equipment needs in the existing system

Key Findings:

Most students and staff participate in this important emergency notification system, which is with the Emergency Voice Notification System (EVNS) our primary means to notify the campus community of an emergency situation

Dissemination/Discussion of Key Findings:

The tests are recorded in the Annual Security Report as required by the Clery Act and are shared with the Emergency Preparedness Steering Committee.

Robust participation in SUNY NY-ALERT allows for timely dissemination of critical emergency information to the College community.

Unit Goal		College Mission Alignment
Create a computer replacement schedule for the marked patrol cars		
Outcomes and Criteria	Data Sources and Methods	Assessment Data
-All five (5) marked patrol cars are equipped with a functional computer -Patrol cars can connect to the “Impact” records management system, DCJS, and TRACS	-Functional operation of the computers supported by LITS so that patrol officers can consistently use the equipment in the field and avoid having to return to the police station	-Outcomes were generally met, with occasional instances of down time caused by operator error or technical malfunction which was promptly addressed by LITS to get the unit back in service

Resources Used:

The purchase of new computers for our two newest patrol cars came at significant expense. They were installed and maintained by LITS staff.

Key Findings: The use of in-car computers allows patrol officers to process arrests and reports on scene so that they can remain visible on campus and not have to return to the police station for routine paperwork.

Dissemination/Discussion of Key Findings:

Internal discussions at University Police are sufficient.

University Police are taking advantage of mobile technology to allow officers to spend more time around campus, not tied up with reports at the station.

Unit Goal		College Mission Alignment
Hold two (2) tabletop exercises to practice emergency preparedness.		
Outcomes and Criteria	Data Sources and Methods	Assessment Data
-Two (2) exercises are conducted in the academic year	-Training scheduled, conducted and completed by involved members of the emergency response team	-Not met. One (1) drill was conducted on November 9, 2015 to simulate the need to relocate all occupants of a dormitory to alternate housing due to a facilities emergency. The second drill was not conducted, but participants did gather for an actual EOC activation on February 19, 2016 due to a campus-wide power outage. The actual activation and resolution of the incident was used in lieu of a second drill.

Resources Used:

This goal is accomplished by human resources, with appropriate College personnel taking their assigned role(s) in the emergency response plan.

Key Findings:

The College is ready and able to respond appropriately to small and mid-level incidents that can be handled with internal resources and minimal, if any, outside assistance.

Dissemination/Discussion of Key Findings:

Debriefing and after-action sessions were held and a report on the power outage response shared with Cabinet.

The College is prepared to respond to small and mid-level incidents, with the framework in place to respond to a major emergency situation, and additional training and exercises are warranted.

SECTION THREE: UNIT KEY PERFORMANCE INDICATORS

Key Performance Indicators and Benchmarks	Analysis																														
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SECTION FOUR: 2015-2016 POINTS OF PRIDE AND ACCOMPLISHMENTS

Point of Pride/Accomplishment	College Mission and Priorities Alignment
Appointed veteran Officer Dennis Price, a Brockport alum, to the rank of Lieutenant	As a Brockport alum Lt. Price was able to leverage his education in to employment and community engagement at his alma mater
Appointed Officer Anthony Catlfamo, a Brockport alum and transfer from NYSUP at SUNY ESF, as a UPO1	As a Brockport alum Off. Catalfamo was able to leverage his education in to employment and community engagement at his alma mater
Off. James Barnes and Off. Tyler Moulton were nominated by RL/LC staff as “Collaborator of the Year” for their Community Policing efforts	In addition to civic engagement their efforts supported the goals and mission of RL/LC staff in their assigned residence halls.
Lt. Daniel Vasile attended Progressive Leadership & Police Management training at the County Public Safety Training Facility.	This select training was able to advance Lt. Vasile’s professional development as a leader in NYSUP.
Off. Carla Fintak served as a trainer for “Fair and Impartial Policing” training for University Police personnel and members from other agencies.	University Police play a keen role in civic engagement in a culturally diverse society, and this cutting edge training enhances our ability to render professional police service when police actions are undergoing increasing scrutiny by the public.
University Police successfully staffed the BSG Spring Concert, with the largest crowd in years and the failure of the featured artist to appear creating the risk for disorder. No significant issues occurred.	
University Police personnel assisted with the New York State Special Olympics on campus, not only rendering general public safety services but also participating in the Law Enforcement Torch Run and handing out medals to participants.	
Obtained funding and created specifications to order a new Campus Safety Escort Vehicle (“Safe Ride”) to replace an aging vehicle with high mileage and increasing maintenance costs	
Transitioned to new leadership after the retirement of long-time Chief Robert Kehoe with the appointment of Chief Edward Giblin	
Obtained two (2) new patrol cars to replacing aging vehicles and to complete the transition to the black-and-white color scheme	

SECTION FIVE: 2016-2017 UNIT ANNUAL GOALS

Unit Annual Goals	Action Plan and Timeline
Welcome the new full-time Emergency Manager to University Police and reinvigorate the community's ability and readiness to successfully respond to various types of campus emergencies.	Fall 2016
Host a Student Intern.	Summer 2016 through Fall 2016
Significantly increase the rate of satisfaction with University Police service as reflected in the RL/LC mid-year survey.	Fall 2016 and Spring 2017
Significantly increase the number of dedicated Community Policing hours and contacts.	Fall 2016 and Spring 2017
Make progress toward NYS Department of Criminal Justice Services Accreditation.	Fall 2016 and Spring 2017
Assess University Police staffing.	Fall 2016. Gather staffing data from comparable sized SUNY institutions as well as studying best practices and staffing recommendations for campus police/public safety departments
Actively work to recruit applicants for the November 2016 University Police Officer 1 entrance examination, with particular emphasis on recruiting applicants from under-represented populations.	Fall 2016. Aggressively advertise the Civil Service examination to the campus community, with particular emphasis on EOP, Criminal Justice and Career Services in an effort to attract young people of character and ability to serve as University Police officers

SECTION SIX: 2016-2017 Assessment Plan

Unit Goal		College Mission Alignment
Welcome the full-time Emergency Manager to University Police		
Outcomes and Criteria	Data Sources and Methods	Resources Needed and Individual(s) Responsible
-Campus Emergency Plan will be reviewed and updated -Tabletop and functional drills and exercises will be held at least once each semester -All-hazard assessment will be initiated to bolster the College's ability to plan for and respond to a variety of possible emergencies	- Plan will be reviewed by stakeholders and submitted to the President for approval and sent to SUNY as required -Drills will be scheduled, conducted and debriefed with all appropriate personnel in attendance and participating	Initial resources are human resources, with additional funding requirements for training and equipment to be identified by the Emergency Manager

Action Plan:

The new Emergency Manager, if on board by Fall 2016, will prepare and present an initial summary overview in the Spring 2017 semester

- Assessment of current plan's strengths and weaknesses
- Assessment of the current ability to respond to a major emergency incident
- Meet with internal and external stakeholders and staff

Goal Rationale:

This is a very important goal, the position having been created to replace the Assistant Chief of Police line out of the real awareness that the College must continually assess, plan, train and drill for campus emergency situations to the level that was not possible with the competing roles for the Assistant Chief/Emergency Manager. The function needs a full-time advocate and practitioner.

Unit Goal		College Mission Alignment
Significantly increase the number of Community Policing hours and contacts		
Outcomes and Criteria	Data Sources and Methods	Resources Needed and Individual(s) Responsible
-The number of dedicated hours will increase by 50% -The number of recorded contacts will increase by 25%	Summary reports by patrol officers and supervisors, feedback by Resident Directors	There may be minimal overtime resources necessary to schedule mutually convenient times with RL/LC staff but most can be accomplished on duty

Action Plan:

Patrol officers and supervisors submit written reports on their Community Policing efforts and the summaries are reviewed monthly with feedback to the supervisors from Command

- Supervisors will be required to report regularly to the Chief of University Police on cumulative efforts
- Supervisors will direct specific actions if and when the assigned liaison officer cannot agree upon programming requests and needs with the RD's

Goal Rationale:

The Community Policing program is a keystone of University Police efforts to engage with the campus community in order to establish, maintain and strengthen relationships and to provide credible educational opportunities for personal safety and crime prevention as we work toward a healthy campus.

Unit Goal		College Mission Alignment
Assess University Police staffing		
Outcomes and Criteria	Data Sources and Methods	Resources Needed and Individual(s) Responsible
-Staffing levels will be examined in light of staffing at SUNY campuses of comparable size -Staffing levels will be examined in light of national best practices -Staffing levels will be examined in light of finances	-Survey of SUNY Police departments at campuses of comparable size -Review of US Department of Justice recommendations for campus police and safety departments -Review by Cabinet of any recommendations that result from the assessment	

Action Plan:

It is hoped to have the initial review completed by December 2016 so that recommendations can be made for long-range strategic planning at the College.

- Compare best recommended practices and comparable SUNY Police staffing levels to the existing authorized strength at Brockport

Goal Rationale:

With a campus that has grown since the last assessment (SERC, Town Homes, LAB, increasing use of facilities by outside groups) it is prudent to assess current University Police staffing in light of preparedness, prevention, service and education.